



Consulate General of India
Dubai

Duba/Admn/578/01/2025

06.02.2025

The Consulate General of India, Dubai invites applications for four (04) positions of Contingency paid staff for a maximum period of one year. This is a full-time role (for a maximum period of one year) with a fixed monthly pay of AED 6805/- and does not include any other benefits.

2. The ideal candidate for this position should meet the following requirements.
 - Should possess a bachelor's degree from an accredited institution.
 - Fluency in English and Hindi, both spoken and written.
 - Should possess excellent communication and computer skills.
 - Should be 32 years of age or younger as on 01.01.2025
3. Important points to remember:
 - The deadline for the submission of the applications is 21.02.2025 (Friday) (1700 hours).
 - Shortlisted candidates (based on their CV and certificates) will be called for written test (objective type) which is scheduled on 03.03.2025 (Monday) (1000 hours).
 - Shortlisted candidates (based on the evaluation of written test) will be called for Interview which will be held on 05.03.2025 (Wednesday) at 1000 hours along with document verification.
 - Applicants to reach the Consulate (Address – Plot No. 314, Al Hamriya Diplomatic Enclave, Bur Dubai, Dubai) for the written test latest by 0930 hours and should bring valid government IDs, two passport size photographs, their bachelor's degree & other necessary documents all in original.
4. The written test would consist of - General Awareness, Logical Reasoning, Quantitative Aptitude and English Language. Applicants will be selected for interview based on their performance in the written test. Final result will be based on combined score of written test and interview [50% weightage to both].
5. Interested candidates are requested to submit their applications online only through the link provided below. Application sent through the Consulate's email ID will not be accepted for this position.

Google form link: https://docs.google.com/forms/d/e/1FAIpQLSdEWm0L9JtwP7ZMaHrT4b7WX-CmO_6z5I5gYPcVjPH44ZI6Cw/viewform?usp=sharing or <https://shorturl.at/ica5u>